



## ENVIRONMENTAL CITATION(S) AND ORDER

MAYOR AND CITY COUNCIL OF BALTIMORE, PETITIONER VS.:

CATHERINE E PUGH  
[REDACTED]

BALTIMORE, MD 21215-0000

### Location of Violation:

Address: [REDACTED]

Block: [REDACTED] Lot: [REDACTED]

### VIOLATION

Respondent is charged with violation(s) of the following law(s) or regulation(s):

1. **Citation# : 55507511**

Amount of Fine: **\$500.00**

Article: BC Section: 114.14

Subject to Lien: Yes

Violation: Work without or beyond scope of permit. In addition to this citation, a surcharge may have been applied to your parcel. Contact the permit office for additional information.

Location: FRONT of [REDACTED], a FRONT.

Date of Offense: April 22, 2019 11:00 AM

Abatement Date: **May 02, 2019**

Details of Violation: REPLACED ROOF SHINGLES IN  
CHAP AREA W/O AUTHORIZATION

### FINE(S) DUE DATE

Respondent must pay the fine(s) as stated above by **Due Date of: May 22, 2019** or request a hearing by following instructions on this citation, or be subject to a default penalty which triples the fine amount.

### ABATEMENT ORDER

Ongoing violation must be corrected by **Abatement Date** to avoid additional citations and enforcement actions authorized by law.

I solemnly affirm under penalty of perjury that the contents of this citation are true to the best of my knowledge, information and belief.

Officer: ERIC UTTENREITHER, ID#:817B , DHCD Inspector

AYMAN SHAHID, ID#:815B, Baltimore Housing Building Inspector

### WARNING

Respondent will be held in default if the Respondent: (1) neither pays the fine on or before the Due Date, nor requests a hearing pursuant to the instructions on this citation; or (2) having requested a hearing, fails to appear on the Date of Appearance. Default fines will be triple the



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fine amount up to \$1,000.

The default will be considered an admission of liability and the Respondent will be subject to the maximum penalties by law, including, but not limited to a \$1,000 civil fine.

### NOTICE TO RESPONDENT

1. Repeat Offenders-Fines will be doubled if within 12 months of this Citation, the Respondent was imposed a penalty, or prepaid a Citation, for violation of the same provision.
2. Please note that the payment of the fine does not relieve the Respondent of the obligation to abate/correct ongoing violations.
3. The issuance of this Citation does not preclude pursuit of any other remedy or enforcement action authorized by law, including additional citations.

### INSTRUCTIONS FOR PAYMENT OF FINES

1. Payment must be received on or before the Due Date indicated on this Citation. Acceptable methods of payment include cash, certified checks, cashier's check, personal checks, or money orders payable to "**Director of Finance**". Clearly print each Citation number on your check or money order. The City also provides VitaCheck payment system, which utilizes American Express and VISA/Master/Discover Credit Cards for in office payments. There is a VitaCheck fee for this service, in addition to any credit card cash advance fee. VitaCheck payments can be made online at, <http://cityservices.baltimorecity.gov/ecb/>.
2. Mail or hand-deliver checks & money orders, or hand-deliver cash, to either address listed on the "**Return Form**".
3. **Always include "Return Form" with payment.**
4. CASHIER HOURS for the Collection Division and the Environmental Control Board are Monday through Friday, 8:30 a.m. to 3:30 p.m.
5. It has been our experience that viewing photographs of the cited offenses assist individuals in understanding why the citation was issued. To view images of the items cited on this citation visit [http://dhcd.baltimorehousing.org/code\\_enforcement](http://dhcd.baltimorehousing.org/code_enforcement).
6. After reviewing the photos if you believe an error occurred in issuing this citation please email DHCD at, [HousingCitations@baltimorecity.gov](mailto:HousingCitations@baltimorecity.gov) or call 410-396-4170.

Every effort is made to have photos available within 48 hours of the issuance of the citation; unfortunately this is not always possible. If the photos are not available at this time please revisit the site in a day or two. Not all violations result in photographs being taken. Photos are stored for approximately 120 days from the date of issuance.

Individuals receiving a citation must pay the fines or request a hearing by the appropriate due date as instructed on this citation. The content on our website, images or lack of images do not in anyway waive an individual's responsibility to comply with a citation.



## ENVIRONMENTAL CITATION(S) AND ORDER

### Return Form

MCC. v. CATHERINE E PUGH

**FOR PAYMENT ONLY: Collection Division, Environmental Code Citations, Municipal Building Lobby, 200 Holiday Street, Baltimore, Maryland 21202**

**HEARING LOCATION: Environmental Control Board, One North Charles St., 13th Floor, Baltimore, Maryland 21201. For questions regarding the hearing call the Environmental Control board at 410-396-6909**

**OFFICER:** ERIC UTTENREITHER, ID#:817B, DHCD Inspector

AYMAN SHAHID, ID#:815B, Baltimore Housing, Building Inspector

This Environmental citation has been mailed to you by certified and regular mail. **ONE COPY OF THIS FORM MUST BE RETURNED.** When making payment, leave form blank and follow directions on prior page for payment of fines. If requesting a hearing complete the form as instructed below.

#### TO REQUEST A HEARING

1. Select the citation(s) you wish to request a hearing on by checking the appropriate box.

☐ Citation Number: 55507511, Amount of Fine: \$500.00

2. Check the box below and provide your signature on the appropriate line.
3. Send your Return Form by certified mail, or deliver it in person, to the Environmental Control Board.
4. Your Return Form must be received at least five days before the Due Date of **May 22, 2019** or the right to a hearing is lost.
5. Environmental Control Board office hours are 8:30 a.m. – 4:30 p.m.

☐ I request a hearing. \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

☐ I request the agency's presence. \_\_\_\_\_ Date: \_\_\_\_\_  
Signature

**Clearly print, if requesting a hearing, your email address, street address and daytime phone number.**

email address: \_\_\_\_\_ Daytime Phone : \_\_\_\_\_

Mail to address(Street, City, State, Zip): \_\_\_\_\_





**CODE VIOLATION NOTICE AND ORDER**  
*By Authority of the Mayor and City Council of Baltimore*

CATHERINE E. PUGH  
MAYOR

MICHAEL BRAVERMAN  
COMMISSIONER

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Notice Number: 1782396A-1

4/23/2019

CATHERINE E PUGH

BALTIMORE, MD 21215-0000

**Inspector:**

Name: AYMAN SHAHID

Phone: (410) 396-3470

Area Office: 417 E Fayette RM 202  
Baltimore, MD 21202

**Location of Violation:**

Address:

Block: Lot:

**Violation:**

Issued: 04/22/2019

Number: 1782396A-1

A Housing Code Enforcement Official inspected the property listed above and determined the property was in violation of the Building, Fire and Related Codes of Baltimore City. You are hereby ORDERED to obtain all required permits and to correct all the items cited on this notice on or before May 02, 2019. Individual items on this notice may require earlier completion as noted.

**Violation**

Item # 1:

Complete within 10 Days

Location: THROUGHOUT

Violation: Sec. 105.1, 105.1.4, 114.14 BFCBC - Work done or being done without a proper permit. Remove all work done without a proper permit. Secure proper permit before any work is started. g. Secure permit or eliminate unauthorized use. This violation is subject to a permit surcharge and an environmental citation in addition to any other fines or penalties. Notices, citations and surcharges are separate actions and must be resolved independent from one another.

If you need further help or information please telephone the inspector listed above.

**Authority Of Commissioner To Order Repairs At Your Expense**

**If the premises are not kept clean, the building is not kept secure, and/or the building is not rehabilitated or maintained in accordance with minimum maintenance standards as ordered, or the property presents a health hazard, or nuisance as defined in the Baltimore City Health Code section 5-101, the city is authorized to do all or any part of the required work, or to demolish and remove the building or any part thereof, the cost of which will become both a lien against the property and a personal debt owed by all persons having an interest in the property.**

**Penalties**



417 East Fayette Street Suite 202 Baltimore, MD 21202

Baltimore Housing reflects the combined efforts of the Housing Authority of Baltimore City and the Baltimore City Department of Housing and Community Development.



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**Failure to correct each violation in the time and manner prescribed is a criminal misdemeanor subject to a fine of up to \$500 per day. A violation may also be enforced by Court Order and civil penalty. In addition to initiating prosecution or other legal enforcement proceedings the Commissioner or an authorized representative of the Commissioner is authorized to complete all required work without further notice. The expense of the work will be both a personal debt and a lien against the property.**

**Certain violations of the BFRCBC and Zoning Code carry penalties that exceed the \$500 fine per day and in some cases may include incarceration.**

**Abatement Procedure**

**Work must be inspected and approved before this notice will be abated. Contact your area housing office at the number listed on page 1 to schedule an inspection when corrections have been completed. An abatement letter will be sent upon verifying satisfactory completion. All repairs, maintenance work, alterations, or installations must be done in a workmanlike manner. The Housing Code Official for your area may extend the time within which to comply with any item on this notice.**

**Administrative Review**

**Violations of the Zoning Code of Baltimore City:**

**An appeal of a zoning violation must be requested within 10 business days from the date of service upon you, on forms provided by the Zoning Administrator. Forms and assistance may be obtained at 417 E. Fayette Street, Baltimore, Maryland 21202, Room 100, 410-396-4126. Appeals of a zoning violation are heard before the Board of Municipal Zoning Appeals.**

**Violations of the Building, Fire and Related Codes of Baltimore City:**

**You have the right to request an administrative review of any violation notice and order of the BFRCBC. Your request must: 1) be in writing; 2) be made within 10 days of service upon you; 3) set forth in full the reasons for review; and 4) be mailed certified or registered mail, return receipt requested to Deputy Commissioner, Permit and Code Enforcement at 417 E. Fayette Street, 3rd Floor, Baltimore, Maryland, 21202.**

**A request for a review of a condemnation or other notice or order with a completion date of less than 10 days must be made before the expiration of the notice. In emergency situations this review procedure may not be available.**

**Separate appeal request must be made if you are appealing violations of both the Zoning Code and the BFRCBC.**





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**Lead Warning Statement**

Many homes built before 1978 were painted using lead-based paint. Lead-based paint is particularly dangerous if it is chipping or peeling. If a home has been cited for chipping paint and this paint is lead-based paint, it places young children at risk of developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage, including learning disabilities, reduced intelligence quotient, behavioral problems, and impaired memory. Lead poisoning also poses a particular risk to pregnant women. In certain circumstances you must employ lead-safe work practices to correct paint violations. If you would like more information on lead poisoning prevention and lead-safe work practices, contact Department of Housing & Community Development Light Program at 410-396-3023 or the Baltimore City Health Department Childhood Lead Poisoning Prevention Program at 443-984-2460 or the Green & Healthy Homes Initiative by e-mail at [marylandprograms@ghhi.org](mailto:marylandprograms@ghhi.org) or by telephone at 410-534-6447 or 1-800-370-5323.

**Property Registration**

All non-owner occupied residential dwelling units and rooming units must be registered with the Commissioner of Department of Housing & Community Development. The Baltimore City Code, Article 13, Subtitle 4-2, requires every owner of a non-owner occupied dwelling unit, "whether occupied or vacant, whether it is producing revenue or not producing revenue, whether habitable or not habitable" shall file a registration statement with the Housing Commissioner. This must be done upon any transfer of the property and every September 1st thereafter. Failure to register your property in the time and manner prescribed is a criminal misdemeanor subject to a fine of up to \$500 per day. A violation may also be enforced by Court Order, civil penalty and environmental citation. More information on Property Registration is available online at [dhcd.baltimorehousing.org](http://dhcd.baltimorehousing.org). The Property Registration & Licensing Office is located at 417 E. Fayette Street, Room 100 and they are open Monday - Friday, 8:30 a.m. - 4:30 p.m.

**For your reference:**

BFRCBC -	Building, Fire and Related Codes of Baltimore City
PMCBC -	Property Maintenance Code of Baltimore City
FCBC -	Fire Code of Baltimore City
NEC -	National Electric Code
Zoning -	Zoning Code of Baltimore City
ART. 13 -	Article 13 of the Baltimore City Code
Ann. Code -	Annotated Code of Maryland
ORD -	Ordinance
FCBC -	Baltimore City Plumbing Code





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HE - Health Article  
IMC - Mechanical Code of Baltimore City

Go to <http://www.baltimorecity.gov/Government/CityCharterCodes.aspx> to view many of these codes.

**For More Information:**

For your convenience **Department of Housing & Community Development** provides information on outstanding violation notices, permits, housing court dockets and housing court orders. To access this information simply visit **[dhcd.Baltimorehousing.org](http://dhcd.Baltimorehousing.org)** and select Code Enforcement from the dropdown menu.

If you need more information regarding this notice or how to comply please telephone the inspector

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Signature of recipient if hand delivered

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Date

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Print Name

